

HMIS Meeting Minutes May 2005

DATE:

Tuesday, May 17, 2005

OBJECTIVE:

HMIS Turn away screen / Goals Classifications

ATTENDEES	Miles Pendry	Tony Epaphras	Pam English	Linda Newell
Joie Finley Morris	Henry Vincent	JoAnn Maynard	Donna Juskiewicz	Klaas Nijhuis
REGRETS	Russ Bloch	Marianne Feliciano		

DISCUSSION POINTS	
1.	Turn away - Admission application: We talked about the fields people would like to see on a screen which would capture turn away information. The plan is for this screen to come up by default after the profile screen fields. We discussed different screen names, such as: Turn away, Initial Contact screen, Initial Intake, and Pre Screener. Most people thought "Pre screener" was a good name. We decided that a prototype would be set up, and the screen would be shown to the Advisory group first. See attached sample form.
2.	Goals definitions - Classification/sub-types: There was a lot of discussion regarding the different goal classifications, and the actual goals. All the notes were compiled, and the new goal classifications are out in the training system (http://www3.servicept.com/training/newhamshire/). See attached list.
3.	Client consent form: we talked about the recent concern that the client consent form be approved by an attorney. This will not hold us up with future user training sessions.
4.	HMIS user training schedule: We are aggressively moving ahead with HMIS User training. Since March, we have trained 17 different providers, and have 4 more providers scheduled.
5.	
6.	
7.	

EXISTING ACTION ITEMS	PERSON	DUE
ServicePoint Release 3.09 - New Features	Henry/Linda	
HMIS Data and Technical Standards Training on Friday, June 10	Linda	
ATTACHMENTS	AUTHOR	ACTION
Pre Screener data collection form	Henry	
Goal Classifications / Goals	Linda	